SeedPop! Kit Box Delivery and Teacher Acknowledgement Form

Please read the SeedPop! Classroom Kit Contents Checklist and Teacher Health and Safety Information and Risk Assessment before completing this form. Please complete, sign and return the form to arrange delivery of your experiment kits, to confirm that you understand the relevant safety measures and agree to use and dispose of the kit following the supplied information and your school's procedures when using the kit in your classroom.

1. School and teacher details

Your school	You and your class
• School Name: • School Roll Number: • School address:	• Teacher requesting the kits (print name): • Role in School: • Contact Email: • Contact Number: • Class level: • Number of pupils in class:

2. Delivery details

Delivery details (these will be shared with DHL to arrange delivery)
• To the attention of (Printed Name): • School Name: • School address: • School Eircode: • Contact Number for delivery:

3. Teacher acknowledgement

Please tick each box to confirm the statements below, then sign and date this form.	Tick
I have read the SeedPop! Classroom Kit Contents Checklist and understand what it contains.	
I have read and understood the SeedPop! Teacher Health and Safety Information and Risk Assessment.	
I understand the kit contents and will store, use and dispose of materials in accordance with the supplied information and my school's health and safety procedures.	
I will follow the procedures in the SeedPop! Teacher Guide and supervise pupils throughout the classroom activities.	
I will ensure that pupils receive the relevant safety instructions before using the experiment kits.	
I will contact the SeedPop! team if any materials are missing or damaged, or if I need clarification before carrying out an activity.	
Signed: Print Name: Date:	

Please return the completed form to Yoshiko Nishigori, SeedPop! Project Manager, at yoshiko.nishigori@universityofgalway.ie so that we can arrange delivery of your SeedPop! kit box.

For SeedPop! Team Only: Box number: Prepared on: